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(pdf format only)

Position: State Consultant - Parental Engagement for Life Skill Education, UP
Employing Agency (Employer): Inductus Limited

Duration of the contract: Initial contract will be till 31st May 2025, from the date of joining (further extendable till 31-Dec-2025 subject to consultant's performance & funding)

Remuneration: Gross compensation budgeted for the position is very attractive. Please note that the offer made to the selected candidate shall be commensurate with qualifications, experience, and salary history. Applicants to mention their current professional fee & expected professional fee on www.inductusjobs.com/un

No. of Vacancy: 1 (ONE)

Duty Station: Lucknow

Reporting Line:

1. Administrative Supervision: Inductus Limited
2. Technical Supervisor: Education Specialist

Last Date for Application: 09th March 2025 (Mid-Night, IST)

TERMS OF REFERENCE (TOR)

1. SCOPE OF WORK:

To implement the various schemes and programs focusing enrolment, attendance and retention of children in school, community and parents' engagement through SBC intervention/activities for quality education of children. The State Project Office, Samagra Shiksha, serves as the lead department, collaborating with other relevant departments such as Basic, Information and Public Relation, Training Institutes and Universities and other partners which require targeted technical assistance.

The RTE Act of 2009 and the RTE Rule of 2011 serve as a guiding framework to promote development and child education in line with the Sustainable Development Goals (SDGs). It focuses on child rights, promoting advocacy and raising awareness, while also enhancing the

School Management Committee and fostering parental and community involvement with the aim of boosting enrollment, attendance, and retention of children in schools. The Right to Education Act (RTE) 2009 establishes the legal right to free and compulsory education for children in India aged 6 to 14.

The vision is to provide technical assistance to department for free and compulsory education for each and every child in Uttar Pradesh, creating opportunities to enable them to realize their full potential and assist them in thriving in all aspects, in a sustained manner.

At the state level, the technical expertise will be deployed largely aimed at supporting on:

- a. System strengthening – continuing its focus on SBC interventions for parental and community engagement mobilization, support in implementation of SBC strategies.
- b. Capacity Building- Development of Training Module/Handbook, Capacity building of SMC members and other partners/stakeholder on schemes/programme of Samagra Shiksha and SBC/community mobilization.
- c. Development of comprehensive plan and support in planning for implementation of SBC interventions/activities for parental engagement activities to promote positive body image and life skills interventions in field, community and parental engagement for enrolment and attendance.
- d. Track and monitor quality and effectiveness of implementation of the SBC strategies
- e. Support in documentation: Support in AWP& Budget, GoUP, guidelines and planning for parental engagement
- f. Support in development of communication materials: Knowledge product covers a range of behavioural themes/subjects/issues, are evidence-based, integrate behavioural insights.
- g. Advocacy to bring about strategic shift in programmatic approaches and interventions

The support extended by the Technical Support Persons (at the State level and Strategic support in select Divisions/districts) will contribute to the education outcomes

2. PURPOSE OF ASSIGNMENT:

Support the Department of Basic Education, SmSA Uttar Pradesh on parental engagement for life skill education

3. PROGRAMME AREA AND SPECIFIC PROJECT AREA: Education Section

4. OBJECTIVE/S

To optimize the recruitment process (efficient job posting, candidate sourcing, screening, interviewing, and selection) and overall human resource administration and management in compliance with labour laws and regulations to mitigate any potential legal risks.

5. DELIVERABLES AND DEADLINES

Specific service / outputs to be delivered at a specific time as per stated objectives and performance / quality requirements.

Deliverables: April – December 2025

Work Assignment Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
Regular support on parental engagement for life skill education and SBC interventions	<p>Monthly reports (as per timeline decided by government and UNICEF) with updates on the following:</p> <p>On planning and implementation:</p> <ul style="list-style-type: none"> • Inputs provided in planning, preparation of guidelines and implementation of the PTM in schools focusing on learning at home promoted through SMC, parental, community engagement, reading and maths promotion programmes inside and outside school <p>On capacity building:</p> <ul style="list-style-type: none"> • Follow-up with districts to implement SMC training and update data and develop quality assurance mechanism for SMC training <p>On monitoring:</p> <ul style="list-style-type: none"> • Inputs provided to develop regular quality assurance mechanisms to track quality of SMC training, PTA meetings and other community mobilization activities • Prepare detailed analytical report of SMC Training in the state with coverage data and issues related to quality • Inputs provided on handholding and supportive monitoring support to NGO partners implementing life skills promotion intervention focused on positive body image. 	Monthly	
Annual support on parental engagement	<ul style="list-style-type: none"> • Report on technical assistance to Samagra Shiksha in developing community mobilization plans and incorporation of the same in AWP&B 2025-26 of SmSA. 	Once in a year as per schedule decided by	

for life skill education and SBC interventions	<ul style="list-style-type: none"> • Report on technical support to SmSA for operationalization of community mobilization plan and preparation of state guidance and budget release to districts • Report on development/modification of training modules and handbooks for capacity building for SMC members and PTA and other stakeholders. • Report on technical support to SmSA to develop a pool of resource persons state-wide for facilitation of training of SMC/PTAs etc 	government and UNICEF	
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07. OFFICIAL TRAVEL INVOLVED (ITINERARY AND DURATION)

To districts for monitoring, maximum 3 days and 2 nights per two months. Any travel requirement within the country but outside Uttar Pradesh will be specifically approved by contract manager.

08. QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT (Please use as applicable)

- Bachelors / Master's Degree from govt recognized university in Education/Humanities / Social Work
- Minimum 5 years of experience working with Department of Education, and SmSA
- Knowledge and experience of working with / through education systems and structures.
- Having the knowledge and experience on community mobilisation for at least 5 years.
- Proficiency Hindi and English (written and spoken)
- Well versed with national and state policies on community mobilisation and life skill education
- Experience in drafting state guidelines on implementation of education interventions

09. PAYMENT SCHEDULE

Payment will be linked to deliverables as outlines in the attached financial template. The contractors' payment will be made against monthly and yearly reports as scheduled above.

10. PERFORMANCE REVIEWS:

The consultant will provide self-assessment to the designated Supervisor who will complete the performance evaluation and forward it to the 3rd party contractor for updating of their database.